



INTERNAL QUALITY ASSURANCE CELL (IQAC)
COLLEGE OF ENGINEERING ROORKEE (COER)
(Governed by Seth Roshan Lal Jain Trust)
7th KM on Roorkee – Haridwar Road
VardhmanPuram, Roorkee (Uttarakhand)

COER/IQAC/2018-19/.....

24-April-2019

Minutes of the 3rd meeting of the IQAC of College of Engineering Roorkee (COER) held on 24-04-2019 at 02:00PM in the Conference Hall Admin block. Following attended the meeting:

SN	NAME	DESIGNATION
1.	Prof S P Gupta	Director General and Head of the Institution
2.	Dr. B M Singh	Dr. Dean Academics and IQAC Coordinator
3.	Dr. Mridula Singh	NAAC Coordinator
4.	Dr. Gunjan Agarwal	Head, Mechanical Engineering Department
5.	Dr. Himanshu Chauhan	Head, Computer Science Engineering Department
6.	Dr. Devendra Kumar	Head, Information Technology Department
7.	Ms. Anuradha	Head, Electrical and Electronics Department
8.	Dr. Prabhat Kumar	Head, Department of Civil Engineering
9.	Mr. B D Patel	Head, Electronics and Telecommunication Department
10.	Mr. Virendra	Head, Plastic & Polymer Engineering Department
11.	Dr. Kamal Kapoor	Head, Physics Department and Controller of Examination, COER
12.	Dr. Rashmi Gupta	Head, Humanities Department
13.	Dr. Ranit Kishore	Deputy Registrar
14.	Mr. Ajay Sharma	Deputy Registrar & Placement Incharge
15.	Mr. Pankaj Mehta	Finance Incharge
16.	Mr. Dhaneshwar	Technical Incharge
17.	Mr. Hemant Katiyar	Librarian

The coordinator IQAC welcomed all the members and thanked them for their gracious presence in the meeting. He then continued to proceed with the Agenda with a power point presentation covering all items of the agenda as summarized below:

GENERAL:

The minute of the second meeting of IQAC were confirmed. All Value Added programs were conducted as per table 1 of minutes 2nd IQAC meeting. The session chair congratulated members present for the successful completion of 19th Degree Distribution ceremony of the Institute.

ITEM 1:

NPTEL LOCAL CHAPTER

The conventional theory and practical courses included in the curriculum cater to most of the expected outcomes for the students. However, considering the fast tracked technological developments being witnessed all-round, it is felt that there always remains a knowledge gap especially while transferring the theoretical knowledge acquired to practical application. This gap can be bridged by motivating students to take online MOOC courses provided through NPTEL, SWAYAM etc. The institution has also decided to apply for NPTEL local chapter. It was proposed that Dr Brij Mohan Singh will be SPOC for the local chapter.



ITEM 2:

International Collaboration

Decided to go for academic collaboration with international universities. Lists of potential universities were prepared.



ITEM 3:

Feedback for current ongoing semester

ITEM 4:

Academic planning next session

ITEM 5:

NAAC Update

Dr. Mridula, NAAC Coordinator was asked to give updates regarding NAAC preparations

ITEM 6:

ICT extension

A high configuration camera was procured for e-content development for the learners.

ITEM 7:

Motivation of the students to increase attendance

The students who have achieved 100% attendance were facilitated by the Director General Sir.

IQAC proposed an initiative of having Parents' Day where parents can interact with the teachers. As per academic calendar the first parent day was held on 25th march 2018 and next is planned on 4th May 2019.



ITEM 8:

Motivation of the faculty members to fetch research grant

To increase the research activity in the campus, IQAC decided to motivate the faculty members to apply for funded projects.



ITEM 9:

LIBRARY UPDATION: online journal subscriptions,

Progress/completion reports of academic activities listed during 2nd meeting were submitted and the meeting was end with the thanks to chair.

Dr. B M Singh
Coordinator IQAC

Prof. S. P. Gupta
Director General