

**COLLEGE OF ENGINEERING ROORKEE (COER)**  
(Governed by Seth Roshan Lal Jain Trust)  
7<sup>th</sup> KM on Roorkee – Haridwar Road  
Vardhman Puram  
Roorkee (Uttarakhand)

COER/BOG/2003/1

August 18, 2003

Minutes of the 1<sup>st</sup> meeting of the BOG of College of Engineering Roorkee (COER) held on August 18, 2003 at 11:30 AM in the Conference Hall of College of Engineering Roorkee. Following attended the meeting:

SN	Name	Role	Designation	Address
1.	Er. J.C. Jain	Chairman	Chairman Seth Roshan Lal Jain Trust	College of Engineering Roorkee
2.	Mr. U.C. Jain	Member	Vice Chairman	College of Engineering Roorkee
3.	Shri Subhash Jain	Member	Secretary Seth Roshan Lal Jain Trust	College of Engineering Roorkee
4.	Dr. Gopal Ranjan	Member Secretary	Director	College of Engineering Roorkee
6.	Col. G. S. Bhist	Member	Registrar	College of Engineering Roorkee
7.	Dr. S.C. Handa	Member	Professor	IIT Roorkee, Roorkee

**ITEM 1.1**

Hon. Chairman welcomed all the members in first meeting of Board of Governors and thanked them for their gracious presence the meeting of the BOG. He then asked the Member Secretary to proceed with the Agenda.

**ITEM 1.2 Budget for Financial Year 2003-04.**

Budget of 2002-03 & 2003-04 was put up in the meeting. It was discussed and approved by the BOG.

**ITEM 1.3 Duties and Responsibilities given to Administrative Committee and Finance Committee.**

The minutes of the meetings of Administrative Committee and Finance Committee, held after the last meeting were placed on the table and approved by the BOG.

**ITEM 1.4 Synopsis of Final year results.**

Status of results of final year since last BOG, were noted by the BOG.

**ITEM 1.5 Year wise and branch wise placement from last BOG up to date.**

Placements after the last meeting, were noted by the BOG

**ITEM 1.6 The report regarding faculty and other appointment and resigned/retrenched.**

BOG approved all the appointments, resignation and retrenchment of faculty/staff members discussed.

**ITEM 1.7 Faculty members on Study Leave for Pursuing P.G./Doctorate Programmes.**

Details of faculty members, who were on Study Leave/Leave for pursuing PG / Doctorate Programmes, were noted by the BOG.

**ITEM 1.8 Faculty Development Program including Short Term Courses/Workshop/Training, participation in seminar and conference:-**

Faculty Development/Short Term Courses/Workshop/Training/ Participation in Seminar and Conference attended by the faculty, were noted by the BOG.

**ITEM 1.9 Activities of Students Societies.**

Details of activities of Students Societies were discussed and noted by the BOG.

**ITEM 1.10 Closure of courses/increase/decrease in the intake since last BOG.**

Closure of courses/increase/decrease in the intake were noted and approved by the BOG.

**ITEM 1.11 Admission status against intake.**

Details of Admission status against intake, were noted and approved by the BOG.

**ITEM 1.12 Major equipment purchase.**

Details of major equipment purchase, were noted and approved by the BOG.

**ITEM 1.13 Other achievement.**

It was suggested that such activities should be continued in future too for academic and Institutional growth.

**ITEM 1.14 Suggestions.**

Suggestion were noted and approved by the BOG.

Meeting ended with a vote of thanks to the Chair.

  
(Authorized Signatory)